

1530 W. 17th Street, Santa Ana, CA 92706



For entry to the first semester, Fall 2021

Dear Nursing Program Applicant:

Thank you for your interest in the Santa Ana College Registered Nursing (RN) program. This packet contains the Santa Ana College Nursing Program's multi-criteria admission process information and application instructions, along with the Registered Nursing Multi-Criteria Application itself. The application process for entering first semester in Fall 2021 has changed from previous processes. It will be accomplished through email and using unofficial transcripts. Please read the instructions very carefully.

Attention: <u>Licensed Psychiatric Technicians</u> must meet with the Program Director or designee to determine placement and attach letter indicating permission to enter first semester.

<u>Licensed Vocational Nurses</u> enter third semester and are not eligible to apply to first semester; LVNs do not use this application. See www.sac.edu/nursing for advanced placement information.

SELECTION:

Proportionally, the Students invited to enter will be selected based on:

- 20% of the available admission spaces for Fall 2021 will be filled with randomly selected students of the qualified applicants.
- 75% of the available admission spaces for Fall 2021 will be filled with students with the highest number of points. In the case of a tie in points, a lottery will be conducted. An additional 20 students will be selected as alternates.
- 5% of the available admission spaces for Fall 2021 will be filled with students re-entering the program.
- Applicants who are not selected for entry are encouraged to re-apply during the next application period (September 15 – September 30, 2021) for possible entry into Spring 2022. We do NOT maintain a waiting list for first semester entry.

ACCEPTANCE:

- Notification of Acceptance letters will be mailed no later than week of April 26, 2021. You must contact the Health Sciences/Nursing Office by May 10, 2021 by e-mail (nursing2@sac.edu), or by phone (714-564-6825) to confirm that you will be taking one of the available spaces in Fall 2021. The notification letter will include information about two mandatory orientations.
 - The first mandatory orientation will be on May 18, 2021 from 9am to 12pm, via Zoom.
 - The second mandatory orientation is TBA in August 2021 from 9am to 1pm, in room TBA/Zoom.

- 2. Acceptance to the nursing program is tentative until:
 - You obtain/reactivate a Santa Ana College student I.D. number by applying to the college.

AND

 Official transcripts from ALL colleges/universities are received by Admissions and Records

AND

• Official transcripts from high school showing graduation are received by Admissions and Records, unless the college/university transcript shows a posted degree on the transcript.

AND

- Official TEAS Version V/ATI TEAS/HESI/PAX-RN score sheet (results) are received by the Nursing Office.
 - ⇒ To send official TEAS results to the Nursing Office, applicants must contact ATI at www.atitesting.com to have official transcripts sent to "Santa Ana College TEAS" (unless you tested at Santa Ana College).
 - ⇒ To send official HESI results to the Nursing Office, applicants must contact Elsevier at https://evolve.elsevier.com to have official transcripts sent to Santa Ana College Nursing Office.
 - ⇒ To send official PAX-RN results to the Nursing Office, applicants must contact the National League for Nursing at www.nln.org and select "Testing Services," to have official results sent to Santa Ana College Nursing Office.

AND

 Official AP scores from the College Board are received by Admissions and Records, if applicable.

AND

 Official evaluated international transcripts are received by Admissions and Records, if applicable.

These requirements must be met by June 1, 2021 or an alternate will be invited to enter the SAC Nursing Program in your place.

For application submissions only, email <u>SACNursingFirstSemesterApplications@sac.edu</u>
For any questions, email <u>nursing2@sac.edu</u>

NOTE: If we are not able to contact you at the information you provided and/or you do not respond to our phone contact to enter the program within two business days, your application may be disqualified or considered as an alternate.

Thank you, and I hope to see you in the Santa Ana College Nursing Program,

Mary Steckler

Interim Associate Dean of Health Sciences Director of Nursing Santa Ana College

STEP 1: **QUALIFICATIONS**

ALL CHECKED = ELIGIBLE.

То	be eligible to apply for admission to the nursing program, you must:
	Be at least 18 years of age at the time of admission.
	AND
	Have <u>COMPLETED</u> the Nursing Program prerequisites or equivalents from a SAC recognized accredited institution: Anatomy (Bio 239), Physiology (Bio 249), Microbiology (Bio 139 or Bio 229) and Freshman Composition (English 101 or 101H). Science lab courses must be in a face-to-face format unless taken in Spring 2020 – Fall 2020 when online format is acceptable.
	 ⇒ Science prerequisites must have been completed within the last 7 years (completed no earlier than Spring 2014). Each science course must be passed with a grade of "C" or higher (a grade of "Pass" will be allowed for classes taken in Spring 2020-Fall 2020) and the combined GPA of the science courses must be 2.5 or higher. If the combined sciences' GPA is under 2.5, you are NOT eligible to apply. ⇒ Freshman Composition (English 101 or 101H) must be from a United States institution and must be passed with a grade of "C" or higher (a grade of "Pass" will be allowed for classes taken in Spring 2020-Fall 2020).
	AND
	Have passed the Test of Essential Academic Skills (TEAS) Version V or ATI TEAS with a score of at least 62% or higher on the first attempt, after documented remediation, or after one year from the previous attempt. HESI and PAX-RN results may be accepted if the results indicate an equivalent score and tested in equivalent subject areas. Note: TEAS V/ATI TEAS (HESI or PAX-RN) results are accepted within 365 days from a previous attempt only if there is also documented remediation due to having failed the test.
	⇒ Attach unofficial results; do NOT have official results sent to Santa Ana College, unless you are notified that you have been accepted and directed to do so.
	AND
	Not be an LVN (Licensed Vocational Nurse).
If you	checked all 4 boxes above, you are eligible to apply to Santa Ana College's Nursing Program's First Semester that will begin in Fall of 2021.

YOU MAY PROCEED TO THE NEXT STEP

STEP 2: FILL OUT THE APPLICATION

READ THE FOLLOWING CAREFULLY AND FULLY.

Print the application Cover Sheet and Form; confirming you have the application for entry to Fall 2021 (*Applications with other dates will be disqualified*).

Complete the Cover Sheet with your name. Complete the Application Form including your signature that attests to all answers being true.

The Application Parts:

- Part A. PERSONAL INFORMATION
- Part B. NAMES OF COLLEGES/UNIVERSITIES ATTENDED. If there is not enough room, please attach an additional page.
- Part C. PREREQUISITE INFORMATION Science prerequisites:
 - ⇒ Calculate your combined sciences GPA by assigning points as follows: A=4, B=3, C=2, P=2;

Add the total number of points for the science courses and divide by 3. For example: Anatomy was a B (3), Physiology was an A (4), Microbiology was P (2) = 9 divided by 3 = 3.0 Science GPA.

(If you completed two combined Anatomy/Physiology classes [required to be taken at the same institution] use the "anatomy" section to fill in your 1st semester of A&P information and then use the "physiology" section to fill out your 2nd semester of A&P information.)

Your combined sciences GPA **must** be at least 2.5 in order for you to be eligible to apply.

Part D. POINTS

- ⇒ Place a checkmark next to any category for which you are qualified to receive points.
- ⇒ Enter your points for that category in the column labeled "My Points."
- ⇒ Total your points for your own reference. The evaluators will review all attached documents and determine the number of points.
- Part E. Sign and date your application.

Scan the Cover Sheet, Application, and all supporting documents, verify legibility before emailing to SACNursingFirstSemesterApplications@sac.edu

YOU MAY PROCEED TO THE NEXT STEP

STEP 3: ATTACH SUPPORTING DOCUMENTATION

Read the following carefully and fully.

You need to scan and attach the following legible documents:

UNOFFICIAL* high school <u>graduation transcripts</u> (not a diploma) or UNOFFICIAL* GED results (graduation transcripts or GED results are not needed if you have a college degree showing on your college transcripts). Include UNOFFICIAL* transcripts from The College Board if you have AP scores (official transcript will be required, if selected).

*Unofficial high school transcripts MUST have the following (nothing can be hand-written/typed in): **your name**, **school's full name** and **graduation date**. If these items are not on your unofficial transcript, obtain an **official** transcript in order to scan it so these required items are present on the transcript.

- UNOFFICIAL transcripts from accredited United States' colleges/universities you have attended (<u>including</u> Santa Ana College and Santiago Canyon College). Official transcripts will be required if selected.
 - If the course was not completed in the state of California, include a copy of the course or syllabus.
 - International transcripts must be evaluated. An <u>unofficial</u> copy of the evaluation is to be submitted (an official evaluation will be required, if selected).

*Unofficial college/university transcripts MUST have the following (nothing can be hand-written/typed in): your name, school's full name and graduation date, if applicable. If these items are not on your unofficial transcripts, obtain official transcripts in order to scan these, so these required items are present on the transcript.

ALL transcripts must be scanned, attached, and emailed with your application, otherwise your application will be considered incomplete and will be disqualified.

- 3. **UNOFFICIAL** TEAS Version V or ATI TEAS (or HESI or PAX-RN) results with your name listed on the form. Do NOT have ATI send your scores for your application. If your results are not attached, your application will be considered incomplete and will be disqualified. Official transcript will be required, if selected.
- 4. Other supporting documentation, if applicable. Refer to the application checklist to verify what is considered acceptable documentation.

YOU MAY PROCEED TO THE NEXT STEP

STEP 4: SUBMIT THE APPLICATION

You must **submit** ONE EMAIL with your application, supporting documentation, and transcripts between the dates and times of **February 15**, **2021at 12:00 AM** and no later than **11:59 PM on March 2**, **2021**.

Your application must be completed and signed with all of the materials attached or your application <u>will be disqualified</u>. It is up to you to ensure that all documents are attached. If you have submitted your application but need to add something, a new, complete application must be emailed before the deadline. **The previous submission will be discounted and the new submission will be evaluated.**

You must email your application, supporting documentation, and transcripts:

SACNursingFirstSemesterApplications@sac.edu

Questions??

Call the Health Sciences/Nursing Office
(714) 564-6825

Nursing2@sac.edu

	t is to assist you as you gather your paperwork. Application and materials listed below are to be emailed Sciences/Nursing Office between <u>February 15 – March 2, 2021 (deadline is 11:59 PM on March 2nd)</u> :
A)	Application Email all documents required for the Registered Nursing Program Student Application. Application must be completed accurately, honestly, and signed. Confirm the application being submitted is for entry to FALL 2021; other applications will be disqualified.
B)	UNOFFICIAL High School/GED Transcripts. Your name, school's full name, and graduation date must be on the transcripts (not hand-written/typed in). If applicable, unofficial AP scores from The College Board must be included. Upon acceptance to the program, official AP scores must be received in Admissions and Records by June 1, 2021.
C)	UNOFFICIAL Colleges/Universities Transcripts — please include any pertinent schools attended (if you have a college degree showing on your college transcripts, then the high school/GED transcripts are not required). Your name, school's full name, and graduation date must be on the transcripts (not hand-written/typed in). Diplomas are not accepted. If applicable, unofficial evaluated international transcripts must be included. Upon acceptance to the program, all official evaluated international transcripts must be received in Admissions and Records by June 1, 2021.
D)	 UNOFFICIAL Test of Essential Academic Skills (TEAS) Version V or ATI TEAS Results (HESI and PAX-RN will be accepted) – Do NOT have official results sent (they will not be considered). Submit results of: The first time you took the test OR Testing within 1 year but following documented remediation after the first failure (attach evidence of remediation) OR Testing after 1 year following a failure OR Testing after 1 year to improve results. Upon acceptance to the program, you must contact the appropriate organization to send official TEAS Version V/ATI TEAS/HESI/PAX-RN score sheet (results); official results must be received by June 1, 2021.
E)	St. Joseph Hospital Employment Verification (if applicable) Pertains to St. Joseph Hospital of Orange and St. Joseph Heritage employees only. Letter on letterhead from Human Resources confirming at least 6 months current employment and a copy of your employee badge are required. St. Joseph Hospital of Orange and St. Joseph Heritage employees are given prioritization for no more than 10 spaces annually.
F)	Proof of Relevant Work Experience (if applicable) Letter on letterhead from Human Resources or Supervisor stating number of hours, dates and years of employment (within 3 years) with title and duties described.
G)	Veteran status (if applicable) Copy of DD-214 showing above a dishonorable discharge.
H)	Statement of Relevant Life Experience (if applicable) Letter to identify and describe the life experience(s) being claimed.
l)	Refugee Status (if applicable) Copy of an I-94 Arrival/Departure Card.
1)	Low Family Income (if applicable) Evidence of fee waivers or CalWORKs recipient within the last 3 years, current student Financial Aid letter, or EFC ≤ \$4995, with your name and the school name listed.
K)	Proficiency in a Second Language (if applicable) Letter stating fluent in speaking, reading, and writing language and explaining how fluency was obtained.



Cover Sheet and Application begin on the following page.

(You do not need to include the previous pages with your application. The information is for your records.)

REGISTERED NURSING MULTI-CRITERIA APPLICATION

ENTRY TO FIRST SEMESTER IN FALL 2021

Required Document

Include with your application and supporting documentation.

For OFFICE USE only.

COVER SHEET

Entry for Fall 2021 application: Yes No					
Name:					
Date on email:	Time on email:				
College graduate: Yes	No; if no, high school graduate/GED transcripts required				
Science GPA:	English grade:				
Signed: Yes No: if not s	igned, application is disqualified				

Category	Evaluator #1	Evaluator #2	Other	Comments
Academic degree				
Science GPA, bonus				
English				
NRN 103, bonus				
NRN 112				
Med Term bonus				
GE courses				
Continue ed courses				
TEAS				
Healthcare work/vol				
Veteran				
Life experiences				
Fluency in 2 nd language				
TOTAL				



SANTA ANA REGISTERED NURSING MULTI-CRITERIA APPLICATION ENTRY TO FIRST SEMESTER IN FALL 2021 - PAGE 1

Required Document PLEASE PRINT THE FOLLOWING INFORMATION:

PART A											
Name:		Last			I	First			Middle		
Maiden or p	revious nan	ne (s) us	ed								
Cell Phone #	ŧ	A	Alternate P	hone	#	E-mail /	Address				
Mailing Add	ress:	L				City		S	tate	Zip Co	ode
Are you applying as a St. Joseph Hospital of Orange/Heritage Employee (verification letter and copy of employee badge required) Yes No Are you a Licensed Psychiatric Technician (LPT) or a Licensed Vocational Nurse (LVN)? LPTs must include a letter from the director. LVNs DO NOT use this application, see www.sac.edu/nursing for advanced placement options. Yes No MUST BE Birth Date: Gender: Ethnicity (circle one): African-American, Primary Language at Hor											
MUST BE COMPLETED (For statistic purposes or	cal	oate: Id/yyyy)	Gende (circle • Fem • Mal	one) iale	Alaskan Na	tive, Ame spanic, O	erican Indian, Asian, ther Non-White, Pa	,	Primary La	nguage a	at Home:
PART B: NAM	IES OF COLL	EGES A	ND UNIVER	RSITIE	S ATTENDED	(List in ord	ler, beginning with the n	nost rece	nt)		
Did You Graduate?	Degree Awarded	Grad Date	Name						City		State
NOTE II (C: : I								1 1 11			
and graduation of PART C: FULL	date must be o	n transcri	ipt (hand-wri	tten/ty	ped in informati	ion will not		ded with	this applicati	on. Name,	, school,
Course		Term/	Year	-	Taken at (Col	lege)	Course # & Course	Title		Units	Grade
Anatomy											
Physiology											
Microbiolog	ïY										
		Calcula	ata Sciancas	' GDA ·	Δ-1 noints R-	-3 noints	C=2 points, P = 2 poin	ts Add	GPA naints	Scienc	es' GPA
		tomy, Physic	ology a		-	en divide by 3. If belo		-	Science	.es G171	
		Ι		1 -		1 ,					
Course		Term/	Year		Taken at (Col	iege)	Course # & Course	e Title		Units	Grade
English											

PART D

Criteria	Maximum Points	Explanation		Required Documentation	My Points
Academic Degree	8	BS/BA or higher = 8 points AS/AA = 4 points	(Only one degree will be counted)	Official transcripts	
GPA	Points can be combined to a maximum of 65 points, including "bonus points."	Scores P 3.6 - 4.00 = 3.1 - 3.59 = 2.8 - 3.09 = 2.5 - 2.79 = <2.5 = Ineligib 3 bonus points will be award the application date (betwee • All 3 science courses must Spring 2014) and require for courses in Spring 2020 • An overall GPA of 2.5 or h © Each prerequis © No penalty will 5 points for each A, 3 points for each	18 12 6 ble led if all 3 science courses are within 4 years of in Spring 2017 and Fall 2020) t be completed within 7 years (no earlier than a grade of "C" or higher ("P" will be accepted	Unofficial transcripts If course was not completed in California, include a copy of course syllabus.	
		English 101 (must be from a Pharmacological Concepts for "nursing process" and be for 3 bonus points will be award of the application date (between the concepts) 2 bonus points will be award "C" or "P" [Spring 2020-Fall 2 is accepted, including course	United States' Institution) or Nursing (catalog description must contain	Unofficial transcripts Unofficial transcripts	
		Nursing degree (or equivalent higher:Sociology 100/100HHumanities†Communication Studies (Speed		Unofficial transcripts	

PART D continued

Criteria	Maximum Points	Explanation		Required Documentation	My Points
TEAS V/ ATI TEAS HESI (must have math, reading, science, English) PAX-RN (must have math, reading, science, vocabulary)	15	90 - 100 = 15 least 70 r 79 - 89.99 = 12.5 74 - 78.99 = 10 Any repe 69 - 73.99 = 7.5 within 1 = 10 66 - 68.99 = 5 not according	idence) OR testing after 1 year improve results: I PAX-RN results will be pro-rated; at equired for HESI, 114 for PAX-RN.) at test results that are submitted year of the original test date and mpanied with remediation station will be deemed ineligible	UNOFFICIAL copy of TEAS, HESI, or PAX- RN results Do NOT have ATI send TEAS results directly to SAC Nursing until directed to do so.	

Criteria	Maximum	Explanation	Required	Му
	Points		Documentation	Points
Relevant	Points can be combined to a maximum of 20 points.	Nursing Assistant, Emergency Medical Technician, Medical military experience, Medical Assistant (Back Office), Physical Therapy, Occupational Therapy/Assistant, Healthcare-related experience (Direct patient care within the last 3 years) Hours Points 1000 + = 20 751-999 = 16 501-750 = 12 250-500 = 8 Phlebotomist, Hospital-based unit clerical or telemetry staff, Healthcare related therapists (Respiratory, Radiology, Telemetry, Dental Hygienist/Assistant), Medical Assistant (Front Office) (work experience within the last 3 years) Hours Points 1000 + = 14 751-999 = 11 501-750 = 8 250-500 = 5 Other relevant work will be evaluated and determined on a case-by-case basis = 0-20 points Volunteer in a Healthcare related area = 4 points (must have at least 200 hours within the last 3 years; maximum 4 points for volunteering)	Dated on LETTERHEAD from Human Resources or Supervisor confirming dates and hours within last 3 years with title and description of duties as proof of relevant work experience.	

PART D continued

Criteria	Maximum	Explanation	Required	Му
	Points		Documentation	Points
Veteran	2	DD-214 showing higher than the dishonorable discharge classification	DD-214	
Life experience	1 point for each area; can be combined to a maximum of 5 points.	DisabilitiesFirst generation of family to attend collegeNeed to workDisadvantaged social or educational environmentDifficult personal or family situations or circumstancesRefugee (copy of I-94 card is required)Low family income (evidence of fee waivers from any college or CalWORKs/Federal Aid recipient within the last 3 years or current student Financial Aid letter or documentation from FAFSA of Expected Family Contribution (EFC) less than \$4995 is required). Your name and the school's name must be listed.	Write a small paragraph identifying categories claimed and description of the area(s) except as noted for refugee status and low family income	
Fluency in a second language	2	American Sign Language, Arabic, Chinese, Farsi, French, Russian, Spanish, Tagalog, and the various languages of the Indian subcontinent and Southeast Asia.	Write a small paragraph if fluent in speaking, reading, and writing language and explain how fluency was obtained	
Total Points				fluency was

PART E

I certify that my answers are true and complete to the best of my knowledge for all pages of this application. If this application leads to enrollment, I understand that false or misleading information in my application may result in denial of admission and/or dismissal from the nursing program.

Applicant Signature Date